

## Board of Trustees

- Ron Burke  
Unit #8
- Steve Maguire  
Unit #4
- Peter Carlson  
Unit #18
- Ari Livigni  
Unit #14
- Lois Robbins  
Unit #1
- Al Barnouw  
Unit #35

If you have issues with your unit or the community, contact:

**Reliable Property Management**  
P.O. Box 210  
81 Main Street  
Hopkinton, MA 01748  
508-435-1010

Send your monthly association fee to the same address in care of *Riverview Condominium Trust.*

## Ideas Wanted

Do you have ideas for the Riverview newsletter or the website? Topics you'd like to see covered? Maybe you have pictures of our community you'd like to share. Let Ari know by sending an email to arilivigni@gmail.com or leaving a message at 508-320-2587. Please provide your name and unit number along with your ideas.



## Community Updates

### Condo Fee

The condo fee will remain at \$200 and will not be increased for the entire year of 2006.

### Parking Lot Repairs

In the beginning of the fall a bid was awarded to a contractor to seal and repair the cracks in our parking lot.

### Website

Please take a look at: [www.riverview-condo.com](http://www.riverview-condo.com) where you can find out about the latest happenings in the Riverview community and important links to the Town of Grafton.

## Doggie Etiquette

### Curb Your Dog

Please clean up after your dog. Please make sure any waste that is collected is thrown into the dumpsters. It was recently discovered that someone was throwing their waste bags around the dumpster.



### Dog Care

Please do not tie your dogs outside without supervision. The unit owner will be held responsible for any damage caused by the dog to the property.

## Winter Protocol and Procedures

### Snow Removal Procedure

**DO NOT MOVE YOUR CAR UNTIL STORM IS OVER!!!** (Do not move your car until the snow has stopped falling) There is **NO PARKING** along the sides of road or in the middle of the parking lot (near the mailboxes) until after the storm is over. We need to keep the main entrance and road clear for snow removal.

Move your car so that your space can be plowed after the storm is over and the plow is in your area.

Once the plow is done in your area, you should move your vehicle back, so that others may use the roadway while their section is being plowed.

### General Winter Information

Salt buckets have been stationed at each building. Extra salt is stored near dumpsters. We are hoping unit owners will participate in keeping the walkways safe this winter.

The unit owners must clear snow from the buckets after each storm and apply the salt to their walkways whenever they need it. If the salt bucket gets low on salt get another bag

from near the dumpster. Please keep the lids secure on the salt buckets. The unit owners should contact Reliable if there is damage to the bucket or if they need assistance refilling it. Unit owners are asked to report any unsafe winter conditions immediately to Reliable Property Management. The unit owners are the primary observers of conditions on the ground. Please do not shut off your heat if you are away from your unit leave it at least 60 degrees and if temperatures get as low as 10 degrees please open your kitchen cabinet and dishwasher doors. Failure to maintain heat will result in a denial of master insurance claims, if there is a frozen pipe water leak incident.

### Plowing Company

Our snow contractor is the same one we had last year. Last year they demonstrated a high level of service. Any issues with the snow contractor should be reported to Reliable Property Management. This year the snow contractor will be shoveling paths from the deck to the parking lot for units 5-10 and 43-48. This is because these unit owners must use their back door to readily access their parking lots.